

SOCIO ECONOMIC STUDY COMMITTEE ACTION POINTS REPORT

The first meeting of the Committee was held on the 20th July 2012 and subsequently on 27th of July, 2012, 14th August 2012 at the Airtel's office and 25th August 2012 at ALTON Secretariat with the following committee members

1. Ikenna Ikoku	Airtel	Coordinating
2. Victor Ezemezie	Airtel	
3. Ikenna Ikeme	Etisalat	
4. Rotimi Ogunleye	Etisalat	
5. Adewolu Adene	Etisalat	
6. Rotimi Ogunleye	Etisalat	
7. Oluwatosin Cole	Globacom	
8. Oluwabonkole Falade	MTN	
9. Harold Nwariaku	MTN	
10. Felix Ogwudile	MTN	
11. Gbolahan Awonuga	ALTON	

Action Points

The Committee brief is to recommend a vendor to conduct a study on the Socio Economic Impact of Telcos in Nigeria.

The Committee initially formulated a work plan to guide her in achieving the task which was later extended at the request of the vendors to the following dates

- *Technical Clarification Meeting – 15 Aug 2012.*
- Summary outcome of the *Technical Clarification Meeting* to be circulated via email to Vendor Shortlist – **15 Aug 2012.**
- Circulation of draft *Tender Process Flow and Responsibility Matrix* for consideration of the Committee –**16 Aug 2012.**
- Circulation of *Technical and Financial Scoring Sheets* for consideration of the Committee –**16 Aug 2012.**
- The bid closed by 12 noon on **the 25th August, 2012**
- ALTON's System Administrator to open the email box in the presence of the Committee Members and other authorized persons, pull out emails and thus receive the Bids during the *Bid Opening* on **27 Aug 2012**, which has been extended to **Wednesday 29th 2012.**
- Session to be witnessed by ALTON's External Auditor as part of requirements for transparency of the exercise. Bids to be printed out and also stored electronically. ALTON to avail printing facility for printing the Bids – **29th Aug 2012.**
- Financial Bid (and possibly, Technical Bid) to be endorsed – **29 Aug 2012.**
- ALTON Secretariat to be venue of the *Technical and Commercial Evaluations; Bid Opening; Vendor Selection and Announcement.* ALTON to ensure availability – a week after **6th Sept 2012.**

The initial lists of vendors invited for RFP are as follows

1	Accenture Nigeria
2	Delta Partners
3	Informa Telecoms & Media U.K
4	PricewaterhouseCoopers, UK

5	KPMG
6	McCarthy Tetrault
7	Ovum
8.	Philips Consulting
9.	Pyramid Research
10.	Analysys Mason
11.	Ernst & Young
12.	Restral Consulting
13.	Detecon International Consulting
14.	Booz & Company

The Vendors that responded to the bid were reduced to 6 (six) in number and they are as follows

1	Pyramid Research
2	Analysys Mason
3	Informa Telecoms & Media U.K
4	PricewaterhouseCoopers, UK
5	KPMG
6	Ovum

On Friday, 25th August 2012, two vendors namely Ovum and KPMG indicated their withdrawers from the bid. We confirmed that Price Water Cooper and Analysys Mason has submitted their bids and still expecting confirmation from the Pyramid and Informa Telecoms and Media UK

Bid Opening

The ALTON IT Specialist who has the only access to the designated email box will open same to receive the bids.

The bids will be printed out, collated and properly recorded by an official from ALTON Secretariat.

Witnessing

The following witnesses will be present at the opening of the tender submissions:

- The tender parties (one representative per company that submitted a tender)
- An independent Auditor
- ALTON
- The IT specialist (has the only access to the submitted documents)
- Any other ALTON party as might be decided by ALTON

The witnesses sign the pricing pages for each tender submission.

The prices submitted by each of the tender parties are also read out to the meeting attendees.

Acknowledgement of received Bids

Email acknowledgement of received bids will be sent out by ALTON to the bidders with relevant information on the next steps.

ALTON Chairman, Engr. Gbenga Adebayo to invite all the Telcos' management including the (CDMA) Visafone, Starcomms and Multi-links to be in attendance and witness Wednesday, 29th August, 2012 opening of the bids by 12 noon

ALTON SECRETARIAT